Annual Report
1984-85

Saskatchewan Legal
Aid Commission

86-01680/

THE SASKATCHEWAN LEGAL

AID COMMISSION

ELEVENTH ANNUAL REPORT
1984-85

". . . to provide legal services to persons and organizations in respect of civil and criminal matters where those persons and organizations are financially unable to secure those services from their own resources."

The Saskatchewan Legal
Aid Commission
820 - 410 22nd Street East
Saskatoon, Saskatchewan
S7K 2H6
Telephone — 306-933-5300
Toll Free — 1-800-667-5758

Saskatchewan

Minister
of Justice
and
Attorney General
of Saskatchewan

Legislative Building
Regina, Canada
S4S 0B3

The Honourable F. W. Johnson
Lieutenant Governor of the
Province of Saskatchewan
Legislative Buildings
Regina, Saskatchewan
S4S 0B3

May It Please Your Honour:

I have the honour to submit the Annual Report of The Saskatchewan Legal Aid Commission for the fiscal year ended March 31, 1985.

Respectfully submitted,

J. Gary Lane, Q.C.
Minister of Justice and
Attorney General

Saskatchewan Legal Aid Commission

Central Office

Ian J. Wilson, Chairman

#820 - 410 22nd Street East
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Your File
Our File

The Honourable J. Gary Lane, Q.C.
Minister of Justice and Attorney
General of Saskatchewan
Legislative Buildings
REGINA, Saskatchewan
S4S 0B3

Dear Sir:

It is my pleasure to forward to you the Eleventh Annual Report of the Saskatchewan Legal Aid Commission in accordance with Section 38(1) of **The Legal Aid Act**, depicting the affairs of the Commission in the 1984-85 fiscal year.

Respectfully submitted,

Ian J. Wilson, Chairman
The Saskatchewan Legal
Aid Commission

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FOREWORD

The Saskatchewan Legal Aid Plan formally came into existence with the proclamation of *The Community Legal Services (Saskatchewan) Act, 1974* on the 20th day of August, 1974.

This Act was subsequently amended by *The Community Legal Services (Saskatchewan) Act.* The implementation of the Act remained the responsibility of various community groups charged with the delivery of quality legal services in their respective areas.

On September 1, 1983 *The Legal Aid Act* was proclaimed and *The Community Legal Services (Saskatchewan) Act* was repealed. This new Act places the responsibility for direct delivery of legal services with The Saskatchewan Legal Aid Commission.

Section 38(1) of *The Legal Aid Act* provides that:

"The commission, shall in accordance with *The Tabling of Documents Act*, prepare and submit to the minister:

(a) a report respecting the conduct of the business and affairs of the commission for its immediately preceding fiscal year

(b) a financial statement showing the business of the commission for such fiscal year, in such forms as may be required by Treasury Board."

This, the Eleventh Annual Report of the Saskatchewan Legal Aid Commission is prepared in accordance with that provision and reflects the affairs of the commission for the fiscal year commencing April 1, 1984 and ending March 31, 1985.

CHAIRMAN'S REMARKS

Funding

The Saskatchewan Legal Aid Commission for the 1984/85 fiscal year received $5,751,990 by way of appropriation from the provincial legislature. This constituted a freeze on funding for the second year in a row. Earlier staff vacancy freezes were continued and there was rigid enforcement of restrictions on the range of services provided.

Prudent fiscal management resulted in a balanced budget for yet another year.

This report reveals significantly reduced dossier statistics from the previous reporting year. In the main this was attributable to 1984/85 being the first full year that we had adopted the national definition of "a dossier". The drop was ameliorated by the reporting of summary advice services (6908) for part of the year.

Young Offenders Act statistics showed a 60% increase over *Juvenile Delinquents Act* services; however, this level was lower than predicted possibly because of a generally cautious approach to the application of this Act.

Meetings of the Commission

Formal meetings of the Saskatchewan Legal Aid Commission were held on the following dates:

April 13, 1984
May 18, 1984
June 15, 1984
July 10, 1984
August 2, 1984
September 21, 1984
October 19, 1984
November 16, 1984
November 29, 1984
December 12, 1984
January 18, 1985
March 15, 1985
March 25, 1985

In-Service Training

a. During this fiscal year a three-phase management series for Area Directors was completed.
b. Selected solicitors and paralegals attended a major seminar on criminal law under the auspices of Continuing Legal Education.
c. General Counsel continued his visitation program to area offices.
d. Province-wide meetings for Eligibility Officers were held in June.

Union Negotiations

At the end of this reporting year C.U.P.E. Local 1949 served notice that it wished to enter into negotiations regarding the articles of the collective agreement.

The Association of Legal Aid Plans of Canada

The Association held its annual meeting at Jasper, Alberta on July 4th and 5th, 1984. These annual meetings are of significant value in that they provide a forum for sharing and examining trends and challenges which face the individual Plans.

Representatives from the American Bar Association and the National Legal Aid and Defender Association attended.

Among many agenda items discussed, the Association explored strategies for enhancing the interest of the Canadian Bar Association in legal aid matters.

Program Development

a. Summary Advice and Referral Services

The Commission instituted a vigorous development of summary services for all residents of the province which would assist inquirers with lawyer referral information, self-help strategies, or referral to other service agencies. This has always been a part of legal aid's mandate but it has become more structured and more widely available.

b. The Chairman began a series of visits to isolated court points particularly in Northern Saskatchewan. The Commission developed a preliminary proposal for consideration by Federal Justice entitled, *The Enhancement of Public Legal Services in Northern Saskatchewan.*

c. The Legal Aid Management Information System became operational at the end of the reporting year.

Staffing and Administration

Staffing levels remained the same as in the previous year.

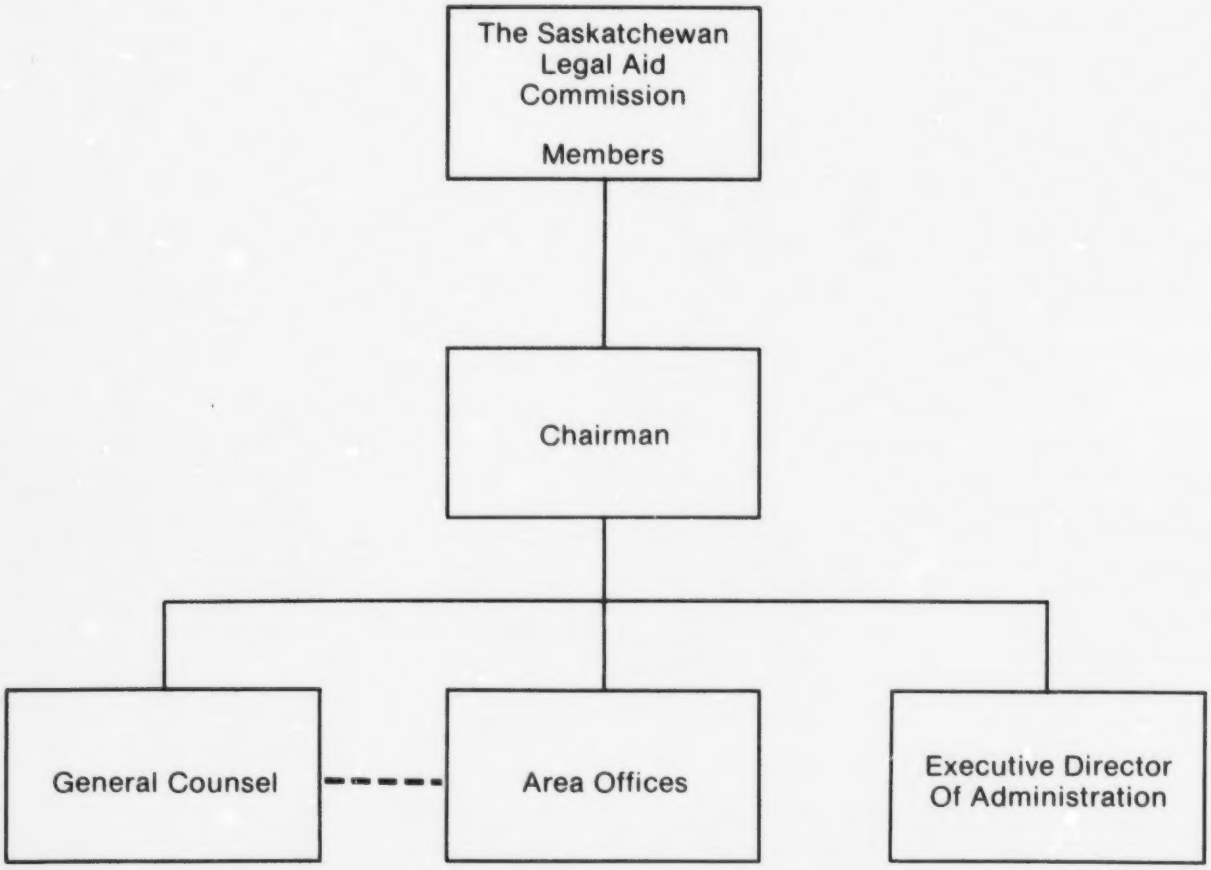
The Commission regrets to report the untimely death on March 7, 1985, of Mr. Gabe Burkhart, B.A., LL.B., a valued solicitor in the Saskatoon City Area Office.

Mr. William Brown was appointed Area Director at the Battlefords Area Office.

This report again reflects the delicate balance achieved between a sound financial position and the delivery of limited but adequate services.

It is a tribute to the staff, that an efficiently-run Plan is enhanced by a sustained commitment to humane and competent service.

ORGANIZATIONAL CHART



The Battlefords Area Office
Meadow Lake Area Office
Melfort Area Office
Moose Jaw Area Office
Northern Area Office
Prince Albert Area Office
Regina City Area Office
Regina Rural Area Office
Saskatoon City Area Office
Saskatoon Rural Area Office
South East Area Office
Swift Current Area Office
Yorkton Area Office

THE COMMISSION

With the proclamation of *The Legal Aid Act* on September 1, 1983, the Saskatchewan Community Legal Services Commission was continued as a body corporate under the name of The Saskatchewan Legal Aid Commission. The persons appointed as members of The Saskatchewan Community Legal Services Commission and the person appointed as Chairman of the commission continue as members and chairman respectively of The Saskatchewan Legal Aid Commission until such time as new members and a new chairman are appointed pursuant to the Act. The Commission consists of eleven members as follows:

(a) three members appointed by the chairmen of the advisory committees at a meeting of the chairmen;

(b) two members of the Law Society of Saskatchewan, nominated for the purpose by the benchers of the society;

(c) one member who is a member of the Law Society of Saskatchewan appointed by the Attorney General of Canada;

(d) four members who are not members of the Law Society of Saskatchewan appointed by the Lieutenant Governor in Council;

(e) one member who is an employee of the Department of Justice appointed by the minister.

Those members who served on the Commission during the 1984-85 fiscal year were:

IAN J. WILSON, Chairman, Saskatoon. Appointed by the Lieutenant Governor in Council September 1, 1979.

PATRICIA LORJE, Psychologist, Saskatoon. Appointed by the Lieutenant Governor in Council September 1, 1979.

2 VACANT positions for appointment by the Lieutenant Governor in Council.

JAMES BENNING, Department of Justice, Regina. Appointed by the Minister January 14, 1980.

A. QUENTIN AGNEW, Barrister and Solicitor, Saskatoon. Appointed by the Attorney General of Canada November 7, 1979.

PETER FOLEY, Barrister and Solicitor, Saskatoon. Appointed from the Law Society of Saskatchewan January 1, 1982.

MORRIS BODNAR, Barrister and Solicitor, Saskatoon. Appointed from the Law Society of Saskatchewan September 16, 1983.

GUS LOUISON, Community Worker and Chairperson of the P.A. & District Community Legal Services Society, Prince Albert. Appointed by the Association of Area Boards June 11, 1983.

GREG WALEN, Barrister and Solicitor and Chairperson of the Saskatoon Legal Assistance Clinic Society, Saskatoon. Appointed by the Association of Area Boards April 30, 1983.

MARK SWARTOUT, Community Worker and Chairperson of the Parkland Legal Services Inc., Yorkton. Appointed by the Association of Area Boards April 30, 1983.

DUTIES OF THE COMMISSION

The Commission shall:

(a) to the extent that funds are appropriated by the Legislature for the purpose, provide legal services to persons and organizations in respect of civil and criminal matters where those persons and organizations are financially unable to secure those services from their own resources;

(b) establish and describe the boundaries of legal aid areas and may alter or modify the boundaries of any area;

(c) prepare and submit annually to the minister, in any form that he may require, an estimate of its financial requirements for the next following fiscal year;

(d) establish, after consultation with the Law Society of Saskatchewan, a tariff of fees pursuant to which solicitors, other than solicitors employed by the commission, shall receive remuneration for their services rendered under the Act;

(e) make the required payment for services rendered by solicitors in accordance with the tariff of fees established under clause (d);

(f) evaluate or cause to be evaluated the legal services rendered pursuant to the Act;

(g) provide to the minister any information that he may require on any matter respecting the provision of services pursuant to the Act;

(h) establish and maintain a panel of solicitors for the purposes of the provision of legal services.

POWERS OF THE COMMISSION

Subject to the Act and the regulations, the Commission may:

(a) establish procedures to determine the eligibility of applicants for legal services;

(b) employ solicitors or other persons for the purpose of providing legal services under the Act and appoint a solicitor to act as general counsel to the commission;

(c) maintain a legal aid office in each area;

(d) establish guidelines, procedures and requirements pursuant to which solicitors or other persons retained under the Act shall provide legal services;

(e) employ persons to administer the Act;

(f) use full-time university law students in providing legal services, but a student so used shall be supervised by a solicitor and shall not appear as counsel in any superior or surrogate court;

(g) by means of advertising or otherwise, inform the public with respect to the nature and extent of legal services available under the Act;

(h) initiate, conduct and participate in any public legal education and other programs that the commission considers advisable to achieve the purposes of the Act;

(i) advance any money that the commission considers appropriate to an advisory committee to assist that committee in carrying out its powers and duties under the Act;

(j) encourage and assist, by means of grants or otherwise, the programs of any full-time undergraduates of a college or faculty of law of a university in Canada recognized by the University of Saskatchewan where those programs have objects consistent with the purposes of the Act;

(k) delegate any powers of the commission to the chairman;

(l) do any other things that are necessary, incidental or conducive to carrying out the Act according to its intent.

ELIGIBILITY AND SCOPE OF SERVICES

The object of the Act is to provide legal services to persons and organizations in respect of civil and criminal matters where those persons and organizations are financially unable to secure those services from their own resources.

Following the proclamation of *The Legal Aid Act* in September 1983 the Commission continued to use the Regulations of *The Community Legal Services (Saskatchewan) Act*. The Regulations outlining the financial criteria are:

"2 (1) Subject to the Act, an applicant is eligible to receive legal services under the Plan:

(a) when he receives all or part of his income pursuant to social assistance;

(b) when he does not receive any of his income pursuant to a program of social assistance and he has an income equal to or less than that which he would be entitled to receive under social assistance; or

(c) when the obtaining of legal services outside the plan would reduce the income of an applicant to a point whereby he would become eligible for the benefits under social assistance;

(2) A client who is eligible pursuant to subsection (1)(c) may be required by the commission to make a contribution towards the payment of the costs of the legal services rendered on his behalf;

(3) Contributions are payable to the commission and their amount shall be fixed by an eligibility officer;

(4) No contribution shall be in an amount so large as to reduce the income of the applicant to a level where he would be eligible for social assistance;

(5) A group, organization or society, the membership of which is predominantly eligible persons, shall also be eligible to receive legal services under the plan;

(6) An applicant shall not be required to dispose of his principal place of residence or assets necessary to maintain his livelihood."

The Regulations of *The Community Legal Services (Saskatchewan) Act*, with respect to the scope of services are as follows:

"3 (1) Except as otherwise provided in the Act or in these regulations, a client may receive legal services under the plan in respect of any proceedings or proposed proceedings, or proceedings reasonably anticipated by him,

(a) in any court or other tribunal in Saskatchewan;

(b) in any Federal Court of Canada;

(c) in the Supreme Court of Canada; or

(d) in any court or other tribunal in Canada with the written approval of the chairman;

(2) Subject to the Act and these regulations, a client may receive appropriate and proper legal services under the plan in respect of drawing documents, negotiating settlements, or giving advice or assistance or supplying information where the subject matter or nature thereof affects the legal rights of the applicant;

(3) With respect to offences set out under Section 21 of the Act, and with respect to offences under an act of the Legislature of Saskatchewan, when the crown appeals a decision by a court, a solicitor acting for a client may continue to act for that client;

(4) Other legal services shall not be taken to appeal without the prior consent of the chairman or such person as he may have designated in writing for that purpose."

Effective October 1, 1983, the Saskatchewan Legal Aid Commission adopted a formal policy concerning the Range of Legal Services. The Range of Services is summarized as follows:

1. Criminal Law Matters
   A great many, but not all, legal services are provided.
   (a) services for serious offences under the Criminal Code (indictable) and other Federal Laws
   (b) summary conviction offences when there is a likelihood of imprisonment or loss of livelihood
   (c) a lawyer for offences under the *Young Offenders Act*
   (d) appeals to a higher court under certain conditions.
2. Civil Law Matters
   Most legal services in civil law will be restricted to Family Law
   (a) Divorce — contested or uncontested
   (b) Custody
   (c) Access
   (d) Maintenance
   (e) Child Protection
   (f) Restraining Orders
   Other civil law services will only be considered if the applicant's livelihood is in danger, or where the applicant may suffer extraordinary hardship.
3. In some areas of the Province (such as the North), legal aid to meet special needs may be provided.
4. In addition, summary advice and information may be provided to anyone about a wide range of matters if they involve no more than a brief interview or telephone call.

SUMMARY OF DISPOSITION OF APPEALS AND COMPLAINTS DIRECTED TO THE OFFICE OF THE CHAIRMAN — APRIL 1, 1984 to MARCH 31, 1985

APPEALS AGAINST DENIAL OR WITHDRAWAL OF SERVICES

AREA OFFICE	RANGE OF SERVICE	PROFESSIONAL DISCRETION	FISCAL	TOTAL	DENIED	ALLOWED
The Battlefords	2	—	—	2	2	—
Central	1	1	1	3	2	1
Meadow Lake	2	—	3	5	3	2
Melfort	1	1	1	3	2	1
Moose Jaw	—	—	—	—	—	—
Northern	—	1	—	1	—	1
Prince Albert	1	—	2	3	2	1
Regina City	1	11	2	14	8	6
Regina Rural	2	—	—	2	2	—
Saskatoon City	4	8	9	21	16	5
Saskatoon Rural	—	1	2	3	2	1
South East	—	—	1	1	—	1
Swift Current	1	1	—	2	1	1
Yorkton	2	1	—	3	2	1
TOTALS	17	25	21	63	42	21
ALLOWED IN EACH CATEGORY	1	5	15			

COMPLAINTS — Dissatisfaction about services, etc.

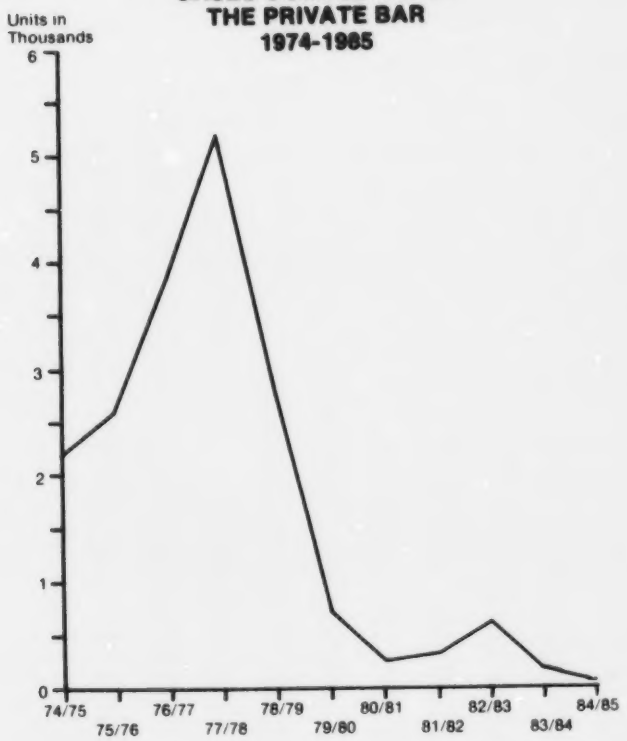
AREA OFFICE	TOTAL	FOUNDED	UNFOUNDED
The Battlefords	1	1	—
Central	2	—	2
Meadow Lake	1	—	1
Melfort	1	—	1
Moose Jaw	—	—	—
Northern	1	1	—
Prince Albert	2	—	2
Regina City	4	3	1
Regina Rural	1	—	1
Saskatoon City	4	—	4
Saskatoon Rural	3	—	3
South East	3	1	2
Swift Current	1	—	1
Yorkton	2	1	1
TOTALS	26	7	19

SASKATCHEWAN LEGAL AID COMMISSION
DOSSIERS BY AREA OFFICE
1984-85

	The Battlefords	Meadow Lake	Meifort	Moose Jaw	Northern	Prince Albert	Regina City	Regina Rural	Saskatoon City	Saskatoon Rural	South East	Swift Current	Yorkton	Central Office	TOTAL OPENED DOSSIERS BY LEGAL AID STAFF	TOTAL COMPLETED DOSSIERS BY LEGAL AID STAFF	TOTAL COMPLETED DOSSIERS BY PRIVATE BAR
CRIMINAL MATTERS																	
Homicide	3	2	5	6	4	7	32	2	14	—	1	2	8	—	86	91	15
Sexual Assaults	10	6	4	4	12	6	23	3	19	5	8	4	7	—	111	94	1
Sexual Offences	10	—	3	3	8	10	1	3	5	—	—	—	—	1	44	53	1
Other Assaults	108	105	57	47	392	141	166	92	268	65	38	13	75	11	1578	1344	6
Robbery	6	3	4	6	11	13	77	10	49	10	2	3	14	3	211	216	4
Theft, B & E, Possession	291	152	168	139	440	442	548	199	765	238	60	61	240	16	3759	3585	13
Fraud, False Pretences	57	17	26	53	22	86	173	28	169	23	23	19	47	1	744	699	2
Drunk, Impaired Driving	66	148	113	75	181	154	130	44	85	85	33	33	111	—	1258	1159	2
Other Criminal Code Offences	111	75	90	88	393	496	227	218	392	131	15	30	113	6	2385	2152	6
Narcotic Control/ Food & Drug Act	27	5	10	35	56	58	71	12	74	7	9	7	18	—	389	340	—
Other Federal Statutes	7	—	—	2	17	2	—	—	—	4	—	2	2	—	36	39	—
Young Offenders Act/ Juvenile Delinquents Act	77	81	24	34	106	49	180	22	186	32	7	1	58	25	882	616	2
Total Federal Criminal Dossiers	**773**	**594**	**504**	**492**	**1642**	**1464**	**1628**	**633**	**2026**	**600**	**196**	**175**	**693**	**63**	**11483**	**10388**	**52**
Total Provincial Statute Dossiers	**11**	**101**	**28**	**4**	**59**	**75**	**2**	**16**	—	**29**	—	**9**	**13**	—	**347**	**353**	—
FAMILY MATTERS																	
Divorce — Contested	47	22	10	4	7	25	139	13	1	56	12	9	57	5	407	317	—
Divorce — Uncontested	36	12	35	69	19	124	19	48	235	24	23	34	21	3	702	698	—
Custody	31	39	29	33	22	106	198	81	243	91	41	12	55	11	992	796	—
Access	9	5	6	15	5	23	37	12	30	19	1	9	5	2	178	168	—
Maintenance	50	13	33	52	36	87	101	21	161	40	39	31	44	1	709	615	—
Child Protection	12	11	12	18	20	51	61	3	62	8	3	2	5	2	270	247	—
Restraining Orders	2	4	—	—	18	2	1	1	10	9	—	—	—	—	47	30	—
Filiation Proceedings	9	2	5	19	9	1	3	—	1	6	1	3	5	—	64	31	2
Other	100	13	35	108	44	167	168	44	73	30	12	34	47	5	880	899	—
Total Family Matters	**296**	**121**	**165**	**318**	**180**	**588**	**727**	**223**	**816**	**263**	**132**	**134**	**239**	**29**	**4249**	**3801**	**2**
Total Other	**23**	**74**	**62**	**80**	**118**	**257**	—	**17**	**11**	—	**12**	**11**	**14**	—	**688**	**759**	—
GRAND TOTAL	**1103**	**890**	**759**	**903**	**1999**	**2382**	**2357**	**889**	**2853**	**912**	**340**	**329**	**959**	**92**	**16787**	**15301**	**54**
Summary Advice/Service	1478	333	101	136	674	60	2611	122	200	367	352	127	301	46	6908	—	—

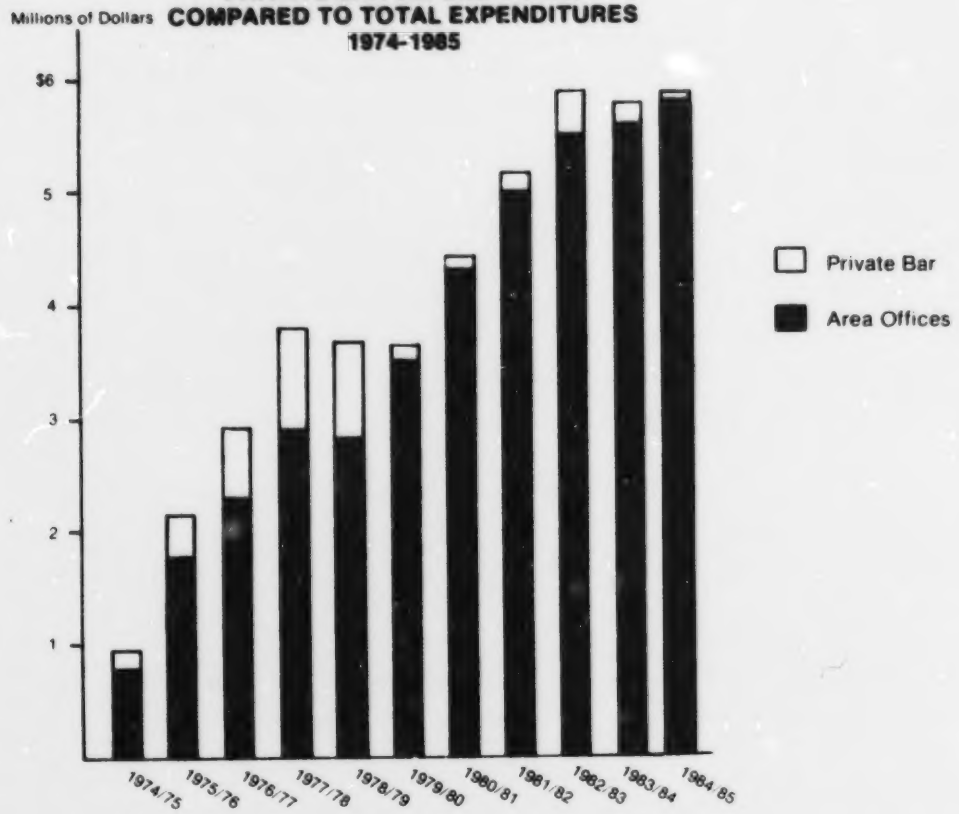
* As of April 1, 1984, the method of determining case load now defines a "Dossier" as an approved application for which a file has been opened. The "Dossier" consists of one legal matter or a cluster of several related matters which are identified at the time that an applicant seeks legal aid services. In following the national definition of a "Dossier", the Saskatchewan statistics for the year 1984-85 show a significant decrease chiefly because of the change in definition but also because on October 1, 1983, the Commission adopted a more limited range of services.

CASES COMPLETED BY THE PRIVATE BAR 1974-1985

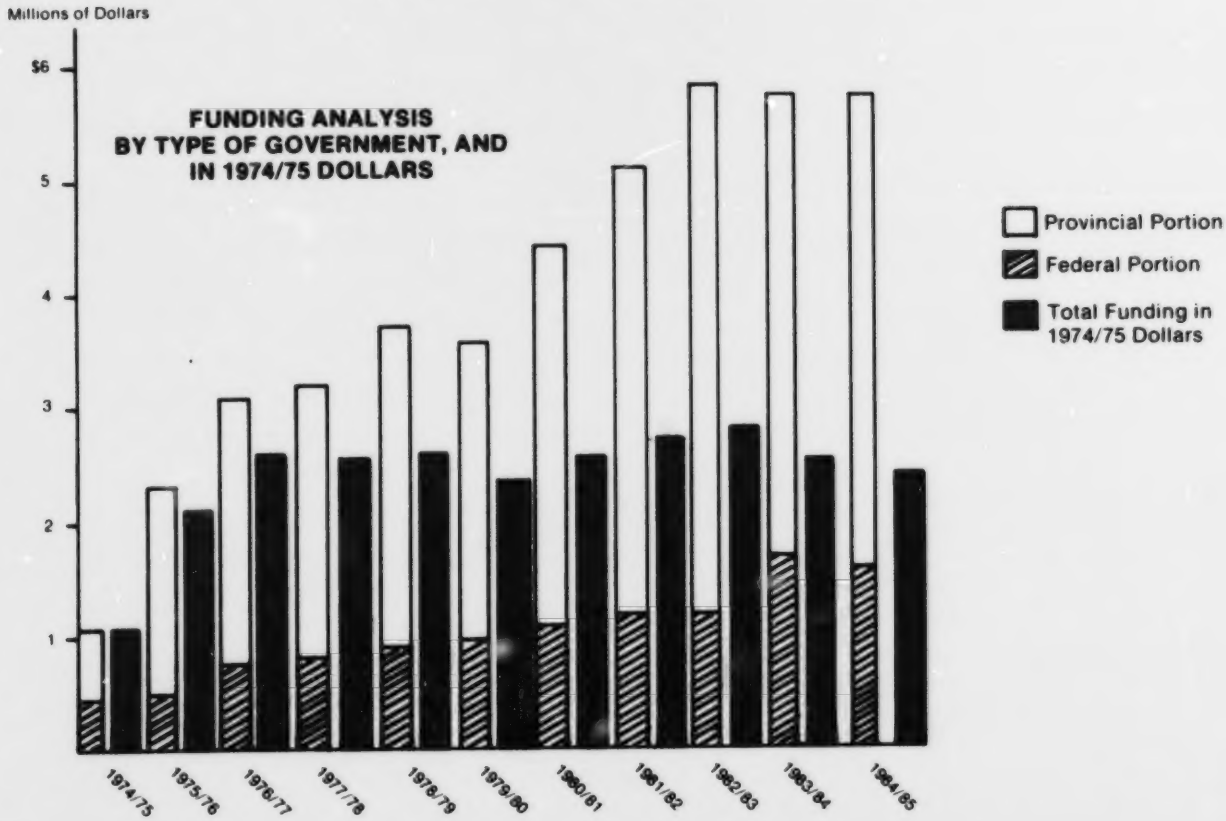


CASES OPENED BY LEGAL AID STAFF 1974-1985

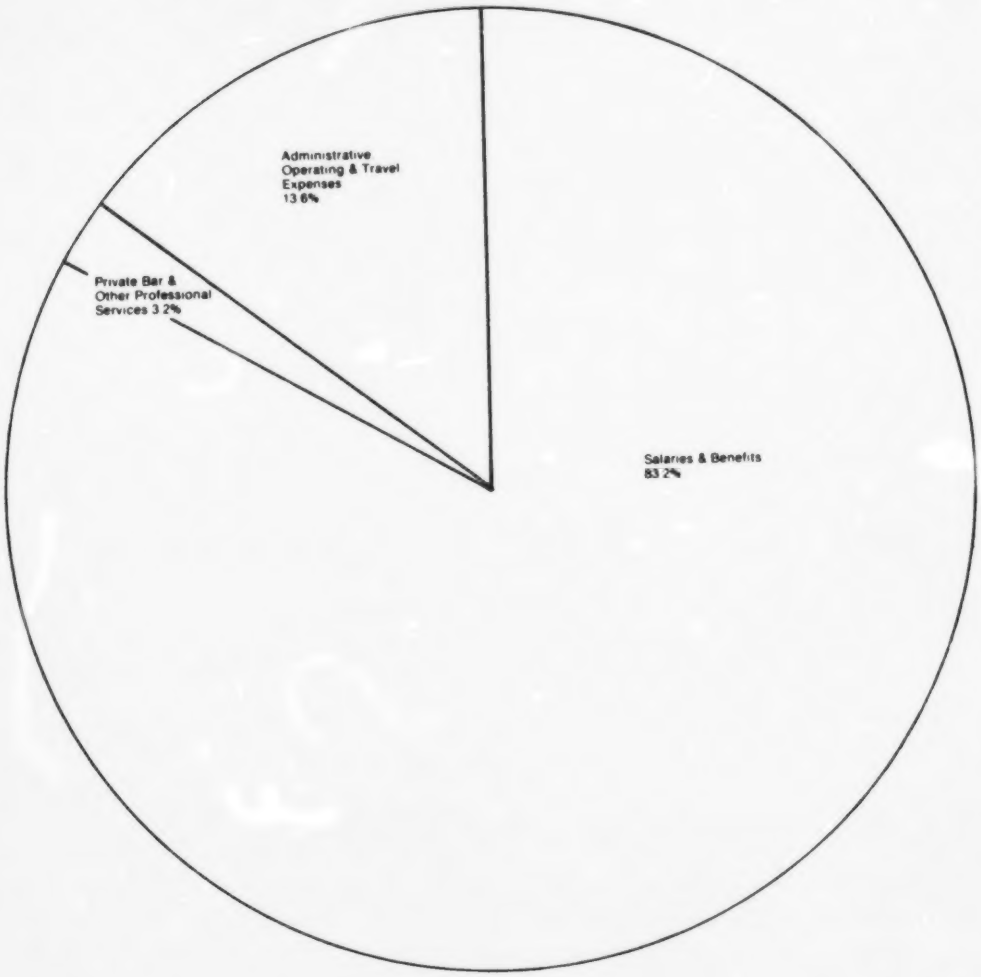
PRIVATE BAR EXPENDITURES COMPARED TO TOTAL EXPENDITURES 1974-1985



FUNDING ANALYSIS BY TYPE OF GOVERNMENT, AND IN 1974/75 DOLLARS



ANALYSIS OF EXPENDITURE
BY MAJOR EXPENSE CATEGORY
1984/85



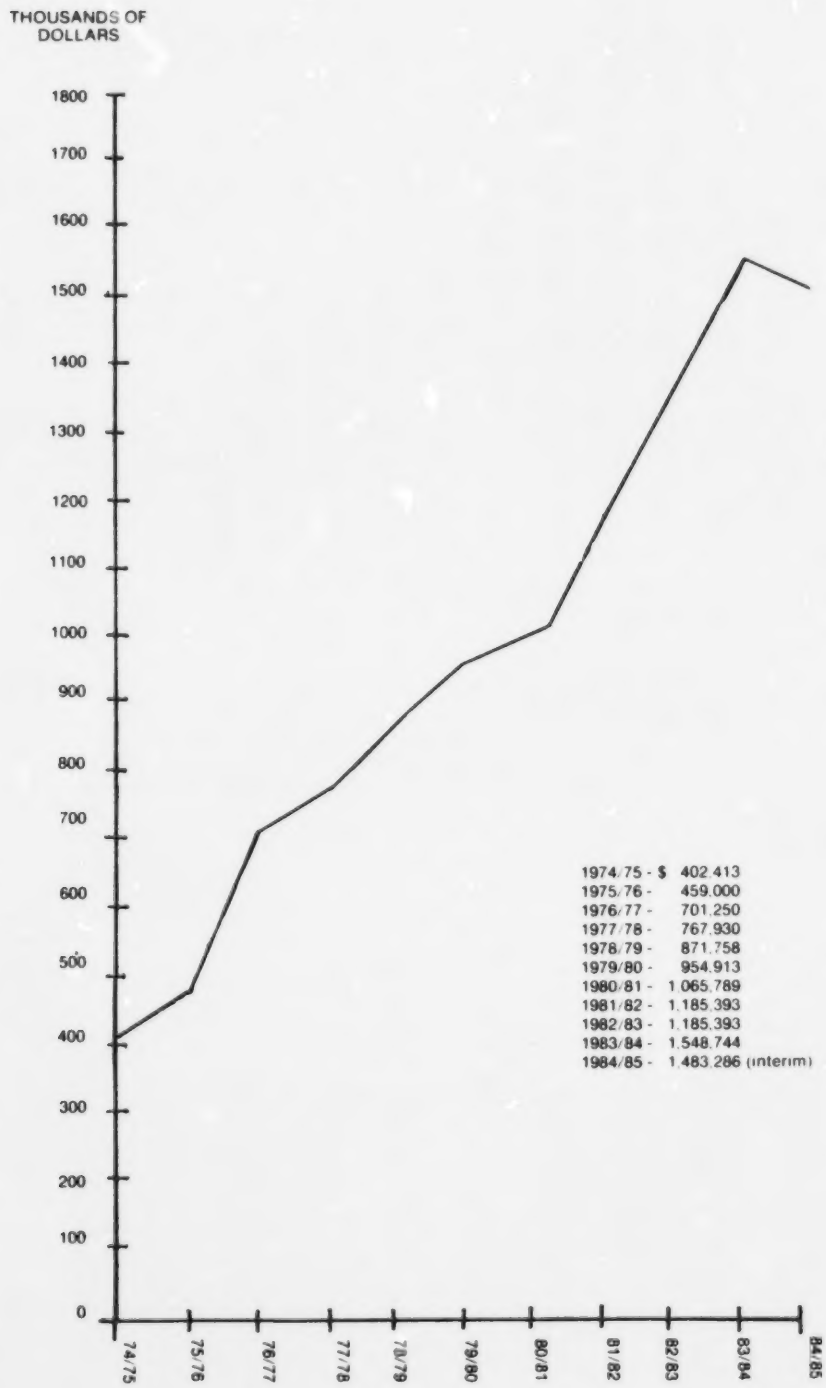
EMPLOYMENT STATISTICS
1974-1985

On September 1, 1983 when *The Legal Aid Act* came into force, the employees of a board under *The Community Legal Services (Saskatchewan) Act* were deemed to be employees of The Saskatchewan Legal Aid Commission.

	74/75	75/76	76/77	77/78	78/79	79/80	80/81	81/82	82/83	83/84	84/85
Barristers & Solicitors	17	33	34	39	34	49	57	57	59	55	54
Paralegals	4	19	23	23	15	21	23	25	25	25	29
Administrative & Support Staff	45	62	57	59	55	61	63	61	62	55	52
TOTAL	66	114	114	121	104	131	143	143	146	135	135

FEDERAL/PROVINCIAL COST SHARING AGREEMENT — CRIMINAL MATTERS

The Government of Canada and the Government of the Province of Saskatchewan have a cost sharing arrangement respecting the provision of legal aid in criminal matters to eligible adults in need of such aid. Negotiations for the cost-sharing of legal aid for young offenders was not complete on March 31, 1985.



RECIPROCITY

The Saskatchewan Legal Aid Plan participates in a nation wide agreement among the provinces to provide legal services to eligible applicants resident in other provinces and requiring legal services in Saskatchewan. Alternatively, Saskatchewan refers eligible applicants resident here who require services in other provinces. Those referrals are statistically reflected in the following table.

REFERRED TO:

	Alberta	British Columbia	Man.	N.B.	N.W.T.	Nova Scotia	Ont.	Quebec	Total
Access	1	1	3	—	—	—	3	—	8
Child Apprehension	4	3	1	—	—	—	1	—	9
Custody	14	7	8	1	1	2	4	—	37
Divorce	5	2	3	—	—	—	2	—	12
Maintenance	3	6	9	—	—	1	2	—	21
Matrimonial Property	2	1	—	—	—	—	—	—	3
TOTAL	29	20	24	1	1	3	12	—	90

REFERRED FROM:

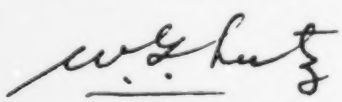
	Alberta	British Columbia	Man.	N.B.	N.W.T.	Nova Scotia	Ont.	Quebec	Total
Access	3	—	—	—	—	—	—	—	3
Child Apprehension	—	1	1	—	—	—	—	—	2
Custody	7	6	6	1	—	1	2	—	23
Divorce	3	—	1	—	1	2	2	—	9
Maintenance	3	3	2	—	—	—	—	—	8
Matrimonial Property	—	—	1	—	—	—	—	—	1
Obtain Birth Certificate	—	—	—	—	—	—	—	1	1
Service of Documents	—	—	—	—	—	—	—	1	1
TOTAL	16	10	11	1	1	3	4	2	48

AUDITOR'S REPORT

To the Members of the Legislative Assembly
Province of Saskatchewan

I have examined the balance sheet of The Saskatchewan Legal Aid Commission as at March 31, 1985 and the statement of revenue, expenditure, and operating surplus for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Commission as at March 31, 1985 and the results of its operations for the year then ended in accordance with the disclosed basis of accounting applied on a basis consistent with that of the preceding year.



Regina, Saskatchewan
May 31, 1985

W.G. Lutz, F.C.A.,
Provincial Auditor.

THE SASKATCHEWAN LEGAL AID COMMISSION

BALANCE SHEET

As at March 31

	1985	1984
ASSETS		
Current		
Cash	$ 119,805	$ 224,264
Accounts receivable	8,633	671
Prepaid expense	55,082	102,126
Total current assets	183,520	327,061
Fixed — at cost		
Furniture and equipment	365,833	346,430
Library	640,772	624,566
Total fixed assets	1,006,605	970,996
	$1,190,125	$1,298,057
LIABILITIES AND EQUITY		
Current		
Accounts payable and accrued liabilities	$ 179,194	$ 313,259
Equity		
Equity in fixed assets	1,006,605	970,996
Operating surplus	4,326	13,802
Total equity	1,010,931	984,798
	$1,190,125	$1,298,057

(See accompanying notes to the financial statements)

THE SASKATCHEWAN LEGAL AID COMMISSION

STATEMENT OF REVENUE, EXPENDITURE, AND OPERATING SURPLUS

Year Ended March 31

	1985	1984
Revenue:		
Department of Justice	$5,751,990	$5,751,990
Other	84,905	59,448
	5,836,895	5,811,438
Expenditure:		
Clinic expenses (Schedule 2) (Note 4)	—	1,903,419
Salaries and employee benefits	4,864,795	3,079,820
Administrative and operating expenses (Schedule 1)	512,035	367,193
Provision of legal services	82,125	165,856
Travel	187,783	131,182
Library and equipment purchases	92,395	104,001
Professional services	107,238	34,662
	5,846,371	5,786,133
Excess of Revenue over Expenditure	(9,476)	25,305
Operating surplus (deficit) beginning of year	13,802	(11,503)
Operating surplus end of year	$ 4,326	$ 13,802

(See accompanying notes to the financial statements)

THE SASKATCHEWAN LEGAL AID COMMISSION

NOTES TO FINANCIAL STATEMENTS

March 31, 1985

1. **Accounting Policies**

Fixed Assets

The Commission utilizes fund accounting wherein expenditures for fixed assets appear in the statement of revenue and expenditures. To maintain accountability for fixed assets, it is necessary to record them as a balance sheet asset with a corresponding entry to "Equity in Fixed Assets." Because fixed asset purchases are included in the statement of revenue and expenditure, no provision has been made for depreciation of the fixed assets.

2. **Incorporation**

The Legal Aid Act came into force on September 1, 1983 by Order-in-Council 1275/83 and continued The Saskatchewan Community Legal Services Commission as a body corporate under the name of The Saskatchewan Legal Aid Commission. The purpose of the Commission is to provide legal services in criminal and civil proceedings or matters to persons and organizations financially unable to secure those services from their own resources.

3. **Office Rent**

The central office of the Commission and certain of the area offices are located in government buildings and accordingly no rent is paid for the use of that space. Neither the value of this benefit nor the costs related to this space are reflected in the financial statements.

4. **Clinic Expenses**

In accordance with The Legal Aid Act, effective September 1, 1983 area boards appointed under The Community Legal Services (Saskatchewan) Act were dissolved and legal aid offices were established by the Commission in each area.

Schedule 1

THE SASKATCHEWAN LEGAL AID COMMISSION

SCHEDULE OF ADMINISTRATIVE AND OPERATING EXPENSES

Year Ended March 31

	1985	1984
Telephone	$176,023	$123,366
Other operating expenses	114,766	73,753
Contractual services	97,282	59,870
Stationery and office supplies	48,365	33,679
Periodicals	41,898	23,937
Photocopying	23,801	20,409
Office rent (Note 3)	9,900	32,179
Total administrative and operating expenses (Statement 2)	$512,035	$367,193

(See accompanying notes to the financial statements)

Schedule 2

THE SASKATCHEWAN LEGAL AID COMMISSION

SCHEDULE OF CLINIC EXPENSES

Year Ended March 31

	1985 (Note 4)	1984
Regina Community Legal Services Society	$ —	$ 329,872
The Valley Legal Assistance Clinic Society	—	119,985
The Saskatoon Legal Assistance Clinic Society	—	300,250
The Battlefords and Area Legal Services Office	—	102,410
Parkland Legal Services Inc.	—	115,400
Yetha Ayisiniwuk Legal Services Corporation	—	166,865
The Meadow Lake & District Legal Services Society	—	93,518
The Prince Albert & District Community Legal Services Society	—	200,161
The Pasqua Community Legal Services Society	—	81,706
Moose Jaw & District Legal Services Society	—	105,648
The South East Saskatchewan Legal Services Society	—	77,343
South West Community Legal Services Office	—	71,208
Qu'Appelle Community Legal Services Incorporated	—	139,053
Total clinic expenses (Statement 2)	$ —	$1,903,419

(See accompanying notes to the financial statements)